



**KARNATAKA ANTIBIOTICS &
PHARMACEUTICALS LIMITED.**

(A Government of India Enterprise)

ENQUIRE REF. No. : KAP/CG/010/170
DATE : 04.06.2019
DUE DATE : 10.06.2019

Dear Sir,

MOST URGENT

Please submit your lowest and competitive offer **SUPERSCRIBING OUR ABOVE ENQUIRY REF.No. DATE AND DUE DATE** on it, with other details of F.O.R terms, Taxes, credit period, delivery offered, Name of the Make, detailed specification etc.,

SI No	Item Code	Item Description	Qty
1)	GSUITERE	RENEWAL OF GOOGLE G- SUITE E - MAIL SERVICE	135

SPECIFICATION ALSO ENCLOSED

Submit your quotation by speed post OR by courier.
Send your offer before the specified due date
For any clarifications, please contact the undersigned.

NOTE: INCASE YOUR NOT QUOTING PLEASE SEND THE REGRET LETTER.

> Please submit your offer as per format - ANNEX. 2

Thanking you,

Yours faithfully,
For KARNATAKA ANTIBIOTICS
& PHARMACEUTICALS LIMITED

Kanak K. Banot

[KANAK K. BANOT]
MANAGER - MATERIALS

Factory: No. 14, 2nd Phase, Peenya Industrial Area, Bangalore - 560 058.
Phones : 28395186, 28395187, 28395188, Fax : 91(080) 28396475, 28392606

Regd. & Corporate Office:

Nirman Bhavan, Dr. Rajkumar Road, 1st Block, Rajajinagar, Bangalore - 560 010. INDIA
Phone : 23571590. Fax (080) 23371350

ANNEXURE - I

Description	Renewal of Google G-Suite E-Mail Services for 1 Year
No. of Users	135 Users
Support Period	23/06/2019 to 22/06/2020

G-Suite should comprise of the following:

- Business Gmail on company(KAPL) domain: 30GB per user
- Full Mobile Sync: Sync Email, Calendar, Contacts
- Hangouts: Text chat, Group chat, Voice and Video chat
- Hangouts: Video conferencing (Multi-party)
- Shared Calendars: Integrated online calendars designed for teams
- Google Drive: Online storage and sharing of your files, documents and folders
- Google Docs, Sheets and Slides: Work smarter using real-time document collaboration
- Google Forms: Easy to create surveys, feedbacks, questionnaire etc.,
- Google+: Your corporate social network
- Google Sites: Intranet Portals, Team and Project Sites.

Terms & Conditions :

1. Vendor shall check user list and any additional space taken by KAPL before submitting quotation.
2. Vendor to provide support for G-Suite Installation, Configuration and If any Migration / Backup of data required.
3. Vendor support required for 16/6 (7:00 am to 11:00pm).
4. Vendor shall provide support to KAPL Administrator in case of administration activity.
5. In case of emergency Vendor shall provide services beyond office hours or even on holidays.
6. The Response Time is 2 Hour and Resolution Time "Depends on severity levels".
7. On-line support to be provided by Vendor and If required Vendor has to visit the KAPL site for any support.
8. If Google releases new version or updates for G-Suite vendor shall support KAPL for Implementation / Installation of the same.
9. If any additional license required the quoted rate will be basis for adding users on pro-rata basis for the support period.
10. Vendor shall train the users if any new version is updated for G-Suite.


Authorised Signatory.

Annexure - 2

Quotation format for G-Suite ASC

Sl.No.	Particulars	UOM	Qty	Rate per unit	Value	Remarks if any
1.	G-Suite for Business	No Users	135			
2	Support Charges for one year	Lump Sum	1			
3	Support Total :					
4	GST %					
5	Total ASC Charges					
6	Payment Terms					